

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
May 09, 2019**

**Members Present:** Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Cheryl Turner (Terrebonne), and Dr. Victor Tedesco, III (Terrebonne)

**Members Absent:** Alisa Dunklin (St. James), Alvina Matherne (St. Charles)

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Misty Hebert (Clinical Director), Wesley Cage (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:15 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the March 14, 2019 meeting were reviewed. Mr. Bryan Zeringue motioned to approve the minutes of the March 14, 2019 Board Meeting, seconded by Dr. Victor Tedesco, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Financial Disclosure – Ethics Commission:</u> Mr. Nicholas has reminded all members to get the Tier 2.1 Financial Disclosure in by May 15, 2019.</p> <p><u>Board Self-Evaluation Results:</u> Ms. Schilling discussed the results of the 2018 Board Member Self-Evaluation. The overall score for the Self-Evaluation was 87.3%.</p> <p><u>Vacant Board Member Seats Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche and St. Mary Parishes. Ms. Schilling has contacted a nurse interested in Lafourche Parish and hopefully she will be available by the next Board Meeting. We are advertising for the vacancies in both Lafourche Parish and St. Mary Parish. Ms. Schilling also discussed the need to remove Ms. Alisa from the Board due to her absence in the last three Board Meetings, which violates the policy of the Board. Mr. Bryan Zeringue motioned to remove Ms. Alisa Dunklin from the Board by way of letter, seconded by Ms. Cheryl Turner, motion carried.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> <li>• <u>LDH Contract – Issue Resolved and Signed:</u> Ms. Schilling has announced SCLHSA has signed the Contract with LDH. All issues have been resolved.</li> <li>• <u>LDH Budget Roll-Up:</u> Ms. Schilling reviewed the Budget Roll-Up hand-out LDH presented to the Legislators, first in the House Appropriations Committee and later at the Senate Finance Meeting. Ms. Schilling reviewed the Agency Overview, 10 Year Budget History and FY 18-19 Agency Budget Comparisons.</li> <li>• <u>Legislative Auditors:</u> Ms. Schilling reported the Auditor did share with us a finding regarding end of the year appropriations roll-up. Ms. Schilling has provided the Auditor with the documentation needed to back-up the findings.</li> <li>• <u>LBHC – Land Purchase in Question:</u> Ms. Schilling briefly discussed discrepancies with District #2 Hospital in Lafourche Parish regarding the land on which LBHC is located. The Hospital District wants to execute a Lease with SCLSHA/LDH where they prescribe what kind of services we can provide in the building. SCLHSA/LDH/DOA Legal representatives are working to resolve the issue.</li> <li>• <u>Quarterly Marketing Activities:</u> Ms. Schilling reviewed Marketing Activities for the 3<sup>rd</sup> Quarter FY19 to include Social Media Data, Community Events/Outreach Data, Quarterly Marketing Activities and Upcoming Activities. Ms. Schilling also reviewed Agency Accomplishments for 2018.</li> <li>• <u>OPH SHIP Meeting – Parish Health Rankings:</u> Ms. Schilling reviewed the Parish Health Rankings hand-out received in a recent OPH SHIP Meeting. The overall rank for Health Outcomes - St. Charles (6), Lafourche (9), Assumption (19), Terrebonne (20), St. James (28), St. John the Baptist (29) and St. Mary (32).</li> </ul>

Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• <u>FY 17/18 Fiscal Data</u>: Ms. Schilling reviewed SCLHSA Budget History, Means of Financing, Fees and Self-Generated Revenue and Cost Per Individual/Service for FY 2017/2018. This information is shared with Legislative Delegation before they go into Session each year.</li> </ul> <p><u>Financial Report</u>: Lisa Schilling for Janelle Folse</p> <ul style="list-style-type: none"> <li>• <u>Monthly Budget Summary (February, March)</u>: Ms. Schilling reviewed the FY 18-19 Budget Analysis for February of 2/28/2019 and for March as of 3/31/2019, including projected revenues/expenditures and the Legislative Appropriated Budget.</li> <li>• <u>Revenue Report (February, March)</u>: Ms. Schilling reviewed the FY 18-19 Revenue Report for February as of 2/28/2019, and March as of 3/31/2019, reflecting collections including recoupments as of 2/28/2019 and 3/31/2019. <ul style="list-style-type: none"> <li>○ Ms. Lynne Farlough motioned to approve the FY 18-19 February and March Budget Analysis and the Revenue Reports for February as of 2/28/2019 and for March as of 3/31/2019, seconded by Ms. Cheryl Turner, motion carried.</li> </ul> </li> </ul> <p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> <li>• <u>Agency Statistics</u>: Ms. Bonner reviewed the FY 19 2<sup>nd</sup> Quarter Agency Statistics for Behavioral Health to include Shows, No Shows, and Services Provided. Mr. Wesley Cagle reviewed the FY 19 2<sup>nd</sup> Quarter Agency Statistics for Developmental Disabilities to include Requests for Services, Persons Served by Priority, Persons Served, and Waiver Recipients.</li> <li>• <u>LaPAS Report</u>: Ms. Bonner reviewed the FY 19 2<sup>nd</sup> Quarter LaPAS Report. The report includes Quality Indicators that are turned into State every quarter. Ms. Bonner noted an increase in appointments held at 76%. Ms. Bonner also noted a struggle with patients seen by the Primary Care Team.</li> <li>• <u>Quality Indicators</u>: Ms. Bonner reviewed the FY 19 2<sup>nd</sup> Quarter Performance Indicator Report. The report details each clinic separately.</li> <li>• <u>2<sup>nd</sup> Quarter Top Diagnosis</u>: Ms. Bonner reviewed the FY 19 2<sup>nd</sup> Quarter Top Diagnosis to include Substance Use Disorders and Mental Health Disorders.</li> </ul> <p><u>Behavioral Health</u>: Misty Hebert</p> <ul style="list-style-type: none"> <li>• <u>STR/Opioid Program Update</u>: Ms. Hebert reported SCLHSA is waiting to hear if we have received a “no-cost” extension for STR. Ms. Hebert gave an update of the STR/Opioid Program. We have hired a TETA and 2 Peer Support Specialist. Our Peer Support have attended numerous trainings and all of the Peer Support Specialist are certified. Under the STR grant, Doctors are able to prescribe Suboxone and Subutex for pregnant women and we also have the Generation Rx program where we have distributed lockboxes, and community education. To date, all Norcan Kits (650) have been distributed and more will be ordered. Ms. Hebert also discussed the SOR grant we will have for the next 2 ½ years. The purpose is to develop a mobile outreach crisis team. We have a PLPC, RN, and a Peer Support Specialist. The budget for FY19 is \$266,681.00.</li> <li>• <u>Clinical Services Update</u>: Ms. Hebert discussed the addition of a module about opioids for the Lifeskills Prevention Program in schools.</li> </ul> <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> <li>• <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1227 Waivers (770 NOW, 242 SW, 186 CC and 29 ROW). There are over 438 individuals receiving IFS funding and 131 FFF slots filled.</li> <li>• <u>OCDD Patient Complaint Requirements</u>: Mr. Cagle discussed DD has recently completed a training for the new Complaints System.</li> <li>• <u>Systems Incident Management Systems (SIMS)</u>: Mr. Cagle discussed the new SIMS Program. A training was held at Regal Row last Friday. There were software issues with the system at the training. Monday, the system was rolled out. At this time, there are still issues with the program.</li> <li>• <u>Status of ICF-DD homes locally and statewide</u>: Mr. Cagle discussed the recent closure of ICF-DD homes locally and statewide. It is difficult to place individuals in homes with behavioral health problems due to the cost.</li> </ul>
Old Business	None
New Business	None
Views and Comments by the Public	None

Consideration of Other Matters	<ul style="list-style-type: none"><li>• <a href="#">SCLHSA Events Calendar</a></li><li>• <a href="#">Family Fun Day</a>: Family Fun Day is May 18, 2019 from 10:00 – 2:00 at Peltier Park in Thibodaux, LA.</li><li>• <a href="#">Board Meeting Schedule</a>: The Board Meeting will be on Thursday, June 13, 2019.</li></ul>
Adjournment	Motion to adjourn by Bryan Zeringue, seconded by Dr. Victor Tedesco, motion carried. Meeting adjourned at 8:01pm.